

Secretary report

ICIS Delegates Assembly 18th June, 2018
Cologne, Germany

Barbora Pospisilova
ICIS Secretary

Secretariat



- Communication with Members – Questions, Requests
- Regular online Board Meetings
- Organization of Board Meeting in Stockholm
- Arrangement of Meeting with Potential Members
- Gaining New Member from the Czech Republic
- Distribution of Annual Invoices

ICIS Projects



- Project 31 Cost Estimation and BIM
 - Communication + revision
- Contact to Project Leaders – Updates, Presentations etc.
- Conference guide - updated
- Website Restoration by NATSPEC – providing content + other help

Membership



- Searching for Potential ICIS Members
- Austria, Korea, Brasil, Spain, Sweden etc.
- Meeting with Representatives of Svensk Byggtjänst
- Contacted ICIS Members for Other Potential Members from their Countries
- Future DA Hosting - Communication

ICIS DA and Conference in Cologne



- Communication with ICIS Members
- Communication with non-members and potential speaker and guests
- Assembling of Programme
- Info Mailouts
- Communication with GAEB

Thank you for
your attention